

# Four Points by Sheraton Houston Southwest

2828 Southwest Freeway • Houston • Texas 77098

Tel: 713-942-2111 • Email: FourPointsHouTX@aol.com

Guest Fax: 713-526-8709 • Sales Fax: 713-942-9934

## CREDIT CARD AUTHORIZATION RELEASE FORM

Name of Guest (or Group):

Company or Affiliation: **TOOL OF NORTH AMERICA**

Date(s) of Stay: **Refer to room list** Confirmation Number:

I hereby authorize Four Points by Sheraton Houston Southwest to charge the credit card account (listed below) for the use of the following charges at the Four Points by Sheraton Houston Southwest, Houston, Texas:

- All Charges (Room, Tax and Incidentals such as telephone, movies, food, valet, etc.)  
 Room & Tax Only  
 Meeting Facilities with Food & Beverage  
 Other: **PLEASE REFER TO ROOMING LIST**

Credit Card to be charged (please, check one):

- American Express                       MasterCard  
 Visa     Discover                       Other: \_\_\_\_\_

Credit Card Number: **3783 490992 42062**

Expiration Date: **02/16**

Name on Card (Printed): **LAURA HARDY**

Signature: 

Date: **05/14/13**

Submitted by: **MAX SIMPSON**

Tel: **214.435.7853**

**REQUIREMENTS:** Please attach a legible copy (front and back) of the

above listed Credit Card and a copy their

Driver's License.

(Suggestion: We get the best copies when using the photo preference and lighter buttons on our copier.)

Please call with any questions or concerns.

**Thank you for choosing Four Points by Sheraton Houston Southwest!**

Notes:

Production Company:  
**Tool of North America**  
 2210 Broadway  
 Santa Monica, CA 90404  
 310.453.9244 phone  
 310.453.4185 fax

Contact:  
**MAX SIMPSON**  
 214.435.7853 Cell  
[max.simpson@mac.com](mailto:max.simpson@mac.com)



Hotel: **METHODIST HOSPITAL**  
 2828 Southwest Fwy, Houston, TX  
 (713) 942-2111

SHOOT DATES: 5/20/13-5/21/13  
 Job# 213047

Production Company:  
**Four Points by Sheraton Houston Southwest**  
 2828 Southwest Fwy, Houston, TX  
 (713) 942-2111

Contact: Sales

**CREW ROOMS**

Name	Room Type	Crew Position	MAY											Room Set-up	Confirmation Number	Room #	# of nights	rate w/Tax	total w/fax	credit card	
			16	17	18	19	20	21	22	23	24	25	26								
Elizabeth Beck		Art Director	x																128.70	\$772.20	AX # 2062
Michael Piccola		Props Master																	128.70	\$386.10	AX # 2062
Kristopher Hardy		1st AC	x																128.70	\$643.50	AX # 2062
John Sizer		2nd AC																	128.70	\$386.10	AX # 2062
Matt Wallace		VTR																	128.70	\$386.10	AX # 2062
Andrew Payer		2nd AD																	128.70	\$386.10	AX # 2062

Total Room Nights: **23** Total: **\$2,960.10**

